


Individual Mayoral Decision Decision Log No: <u>146</u>	 TOWER HAMLETS
Report of: Corporate Director, Resources	Classification: Unrestricted
Security Services Framework Award Recommendations	

Is this a Key Decision	No
Decision Notice Publication Date:	N/A
General Exception or Urgency Notice published	Not required
Restrictions:	None
Reason for seeking an Individual Mayoral Decision:	To ensure council benefits from tendered rates and bring current spend under contract.

EXECUTIVE SUMMARY

This report sets out the request for a Mayoral Decision to award the Security Services framework agreement for the provision of security personnel and the repairs and maintenance of security equipment. The framework agreement is for a period of 48 months commencing from January 2017.

The need for this framework to address the current off contract expenditure was reported through the quarterly cabinet contract forward plan report in April 2015. Approval to proceed with the procurement was granted but with a recommendation for the decision on award of the framework to be reported back to cabinet.

DECISION

The Mayor is recommended to:

1. Delegate to the Corporate Director of Resources the decision making ability to award the Security Services framework agreement for each of the following lots in accordance with the OJEU contract notice to the bidders set out in Appendix A:
 - Lot 1 – Manned Guarding, Keyholding and Mobile Patrol
 - Lot 2 – Event Security
 - Lot 3 – Live-in Guardian
 - Lot 4 – Installation and Maintenance of Building Security Systems
 - Lot 5 – Locksmith Services
 - Lot 6 – Building Hoarding

Such delegation to include the ability to instruct the Corporate Director Of


Governance to agree and enter into such agreements as are required to give effect to any decision made under this delegation.

2. Note that funding for each call-off contract will be met by each Directorate calling off the framework.
3. Note the preparatory work to be undertaken in relation to staffing (TUPE) prior to the commencement of the framework

APPROVALS


1. (If applicable) Corporate Director proposing the decision or his/her deputy

I approve the attached report and proposed decision above for submission to the Mayor.

Signed  Date 26/01/17..

2. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

Signed  Date 26/1/17...

3. Monitoring Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

I confirm that this decision:-


- (a) has been published in advance on the Council's Forward Plan OR
- (b) is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.

Signed  Date 27/01/17

4. Mayor

I agree the decision proposed in paragraph above for the reasons set out in paragraph 1.3 in the attached report.

Signed  Date 1/2/17

Individual Mayoral Decision Proforma Decision Log No: <u>147</u>	 TOWER HAMLETS
Report of: Aman Dalvi, Corporate Director Development & Renewal	Classification: Unrestricted
Neighbourhood Planning: Determination of Roman Road Neighbourhood Planning Area.	

Is this a Key Decision?	Yes
Decision Notice Publication Date:	Not before the 6 th of February.
General Exception or Urgency Notice published?	Not required
Restrictions:	None
Reason for seeking an Individual Mayoral Decision	Government regulations require the decision to be made within 13 weeks of publication for consultation. The Cabinet timetable does not allow the decision to be taken at Cabinet within this statutory timeframe.

EXECUTIVE SUMMARY

Neighbourhood planning was introduced by the Localism Act 2011 and allows communities to help shape their local area by preparing a Neighbourhood Development Plan (NDP), or Neighbourhood Development Orders (NDOs), provided they meet a number of basic conditions, including being in general conformity with the strategic policies of a development plan prepared and adopted by the local planning authority (LPA). In parished areas neighbourhood planning processes are led by parish or town councils; in other areas neighbourhood planning forums must apply to the LPA to be designated as the lead (qualifying body).

As LPA, the Council is required to determine applications for Neighbourhood Area designation in accordance with the Town and County Planning Act 1990 (as amended) and the Neighbourhood Planning (General) Regulations 2012.

The Council has received an application from the community organisation 'The Roman Road Neighbourhood Forum' to establish a Neighbourhood Planning Area in the wider Roman Road / Bow area.

Full details of the decision sought, including setting out the reasons for the recommendations and/or all the options put forward; other options considered; background information; the comments of the Chief Finance Officer; the concurrent report of the Head of Legal Services; implications for One Tower Hamlets; Risk Assessment; Background Documents; and other relevant matters are set out in the attached report.

DECISION

1. Approve the designation of the Neighbourhood Planning Area, as applied for and as defined in the plan contained in Appendix 1.
2. Approve that the Area designated should be named the Roman Road Bow Neighbourhood Planning Area.

APPROVALS

1. **(If applicable) Corporate Director proposing the decision or his/her deputy**

I approve the attached report and proposed decision above for submission to the Mayor.

Signed  Date 6/2/2017.

2. **Chief Finance Officer or his/her deputy**

I have been consulted on the content of the attached report which includes my comments.

Signed  Date 6/2/17.

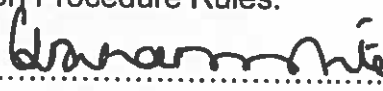
3. **Monitoring Officer or his/her deputy**

I have been consulted on the content of the attached report which includes my comments.

(For Key Decision only – delete as applicable)

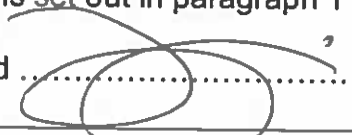
I confirm that this decision:-


- (a) has been published in advance on the Council's Forward Plan OR
- (b) is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.

Signed  Date 06/02/17

4. **Mayor**

I agree the decision proposed in the recommendations above for the reasons set out in paragraph 1 in the attached report.

Signed  Date 6/2/17

Individual Mayoral Decision Proforma Decision Log No: 148	 TOWER HAMLETS
Report of: Charles Yankiah, Senior Committee Officer	Classification: Unrestricted
Nominations to East End Homes, Tower Hamlets Community Housing and Davenant Centre	

Is this a Key Decision?	No
Decision Notice Publication Date:	(Report author to state date of decision notice – either individual notice or within the Forward Plan)
General Exception or Urgency Notice published?	Not required
Restrictions:	
Reason for seeking an Individual Mayoral Decision:	This is a Non-Key issue that requires a prompt decision to allow representatives to be appointed to the Trust

EXECUTIVE SUMMARY

The Mayor has responsibility for appointing representatives to certain External Bodies on behalf of Tower Hamlets Council. This report sets out the appointments that are required to East End Homes, Tower Hamlets Community Housing and Davenant Centre. These appointments are until further notice.

Full details of the decision sought, including setting out the reasons for the recommendations and/or all the options put forward; other options considered; background information; the comments of the Chief Finance Officer; the concurrent report of the Head of Legal Services; implications for One Tower Hamlets; Risk Assessment; Background Documents and other relevant matters are set out in the attached report.

DECISION

The Mayor is recommended to:

1. Agree the nomination of Councillor Rachael Saunders to replace Councillor Andrew Cregan to serve on the Board of East End Homes until further notice;
2. Agree the nomination of Councillor Abdul Mukit MBE to serve on Tower Hamlets Community Housing until further notice; and

3. Agree to appoint Andy Scott, Acting Divisional Director for Economic Development to serve on the board of the Davenant Centre until further notice.

APPROVALS

1. (If applicable) Corporate Director proposing the decision or his/her deputy

I approve the attached report and proposed decision above for submission to the Mayor.

Signed  Date 28/02/17

2. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

Signed  Date 1/3/17

3. Monitoring Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

~~(For Key Decision only delete as applicable)~~

~~I confirm that this decision:-~~


~~(a) has been published in advance on the Council's Forward Plan OR
(b) is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.~~

Signed  Date 1/3/17

4. Mayor

I agree the decision proposed in the recommendations paragraph above for the reasons set out in paragraph 1.1 in the attached report.

Signed Date

Individual Mayoral Decision Decision Log No: 149	 TOWER HAMLETS
Report of: Zena Cooke, Director of Resources	Classification: Unrestricted
Title: Renewal of SAP Business Objects (BO) Licencing –Annual Support Fees	

Is this a Key Decision?	No
Decision Notice Publication Date:	Not applicable
General Exception or Urgency Notice published?	Not required
Restrictions:	None

1 EXECUTIVE SUMMARY

- 1.1 The Council had been 'under-licenced' with SAP for Business Objects (BO) for a number of years. BO is the reporting software that we use to help us extract the necessary management information required by the services that use this tool. A legal settlement agreement was reached with SAP in September 2014, and the Council has been paying £201,157 annual support fees to SAP since then.
- 1.2 The Council has been rationalising the use of BO across the various services, however, this has been a slow process as the Council uses BO for large tier 1 critical systems as follows:-
- Social Care SAP Business Objects
 - Northgate: SAP Business Objects
 - Oracle Siebel CRM: SAP Business Objects including Northgate HR Arinso
- 1.3 The i-casework system has partly replaced Oracle SAP CRM functionality at a cost of £122K for areas such as FOI, members' enquiries and complaints, but Customer Access, Pest Control and some services within the previous D&R Directorate still depend on the Siebel CRM and use its associated BO reports.
- 1.4 Hundreds of Business Objects users across Customer Access, Housing, Social Care and HR use thousands of reports as per Appendix A. Social

Care are interested in widening the use of BO in Adults services to improve their management information.

- 1.5 Through the process of rationalisation, we are now down to 278 users (as per appendix B) and expect to have around a few hundred reports following on from some further review and reduction of the use of reports.
- 1.6 The Head of Corporate ICT Client Team has discussed SAP BO renewal at the January 2017 Monthly Operations Meeting [MOM] (that has key representatives from the Directorates, THH and Agilisys). The consensus of opinion was to stay with BO for two years as the product is well embedded in the organisation and integrated with key line of business (LOB) applications such as Northgate Housing and Core Logic in Social Care. To change Housing and Social care LOB applications would be very labour intensive and expensive in terms of capital costs of replacement software. According to CCS some 100 local authorities/public sector organisations have licencing arrangements with SAP BO and are heavily reliant on it and are all looking into alternatives that will put pressure on LOB suppliers to have BO replacement products in place and integrated into the applications over coming 24 months.
- 1.7 Also according to recent Gartner reports, agile Business Intelligence (BI) and analytic tools such as those of Microsoft are beginning to replace enterprise wide legacy reporting tools such as BO (see appendix B). Therefore in two years' time, it may be easier and cheaper to replace SAP BO as LOB application suppliers are likely to align their software with Microsoft BI and analytic tools as these products become more widespread and mature.
- 1.8 A high level cost/benefit has been undertaken by the Client Team which also supports the decision to continue with BO at this stage as per table below.

Option 1		Option 2	
Continue with SAP BO	Cost £	Replace the system with alternatives by 2018	Cost £
Capital costs (software)	-		500,000
SAP annual maintenance (2018 only)	211,000		211,000
Annual maintenance fees [2019-2020]	422,000		200,000
SAP Upgrade one off	215,000		215,000
Training	-		50,000
Appraisal, Migration and Implementation	-		248,000
Total Cost over 3 years	848,000	-	1,424,000

Full details of cost benefit are provided in Appendix C (see attached).

- 1.9 The Council had been liaising with Crown Commercial Services (CCS) since January 2016 on a Memorandum of Understanding and Framework Agreement that would have potentially offered government discounts. However, these negotiations between CCS and SAP broke down recently, as SAP does not wish to offer special framework discounts. Alternatives have been looked into, re-tendering for new products is not cost-effective. Re-tendering for the same product with SAP resellers will cost more as SAP fixes the price of the product and going to re-sellers for these products will increase costs as resellers will add both their margins and product inflation since Sept 2014.

Using Agilisys to procure will cost us £211,214 per annum avoiding direct award to SAP. It also eliminates the administration of cost of procurement.

2 Recommendations

The Mayor is recommended to:

- Approve the award of contract for SAP BO for the next two years.
- Authorise the Corporate Director of Resources, after consultation with the Acting Director of Governance and Interim Monitoring Officer, to execute and enter into all necessary agreements.

3 Full Details of the Decision Sought, Including Reasons and Options

- 3.1 As the renewal is required to meet our obligations with the legal agreement between SAP and LBTH for the continued use of the software and the licencing arrangement is currently set until we cease to use BO software entirely, the ICT SCB is being recommended to:
- 3.2 Approve the continued renewal of SAP licences at 2014 prices for a further two years as per Appendix A, through our strategic partner Agilisys.

DECISION

APPROVALS

1. **(If applicable) Corporate Director proposing the decision or his/her deputy**

I approve the attached report and proposed decision above for submission to the Mayor.

Signed



Date 16.3.17

2. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

Signed Neill Roberts, Date 16.3.17

3. Monitoring Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

I confirm that this decision is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.

Signed Drummond Date 17/03/17


4. Mayor

I agree the decision proposed above for the reasons set out in paragraphs 2,3 and 4 in the attached report (Individual Mayoral Decision).

Name [Signature] Signed John Pigg
Date 17/3/17

Name Signed

Date

Individual Mayoral Decision Decision Log No: 150	
Report of: Corporate Director, Place	Classification: Unrestricted
Purchase of 99 St Paul's Way, E3 4AJ	

Is this a Key Decision?	Yes
Decision Notice Publication Date:	17 th January 2017
General Exception or Urgency Notice published?	No
Restrictions:	Restricted report under paragraph 3 (financial affairs)
Reason for seeking an Individual Mayoral Decision:	Limited timescales for completion imposed by the vendor

Executive Summary


99 St Paul's Way, E3 4AJ was vacated by a General Practice surgery that previously occupied the premises. The council has been negotiating with NHS Property Services about the potential purchase of the property. The site is of local strategic importance and could potentially deliver a number of facilities including council homes, community facilities and/or provide sixth-form facilities for nearby St Paul's Way Trust School. This reports sets out the outcome of those negotiations and seeks Mayoral authority to proceed with the purchase.

Some confidential information is set out in an accompanying exempt report by the same title.

Recommendations:

The Mayor is recommended to:

1. Agree to the purchase of the freehold of 99 St Paul's Way, E3 4AJ, for the price set out in the accompanying restricted report;
2. Adopt the capital estimate and to approve the necessary capital programme reprofiling set out in the accompanying restricted report for the purchase of the site and associated acquisition costs including Stamp Duty Land Tax, land registry fees, legal and

Individual Mayoral Decision Proforma Decision Log No: 151	 TOWER HAMLETS
Report of: Matthew Mannion, Committees Manager, Democratic Services	Classification: Unrestricted
Nominations to the East End Homes Board	

Is this a Key Decision?	No
Decision Notice Publication Date:	N/A
General Exception or Urgency Notice published?	Not required
Restrictions:	None

EXECUTIVE SUMMARY

The Mayor has responsibility for appointing representatives to certain External Bodies on behalf of Tower Hamlets Council. This report sets out a request to make an appointment to the Board of East End Homes.

DECISION

The Mayor is recommended to:

1. Agree the nomination of Motin Uz-Zaman to the Board of East End Homes.

APPROVALS

1. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

Signed  Date 11/04/17

2. Monitoring Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

(For Key Decision only – delete as applicable)

I confirm that this decision:-


(a) has been published in advance on the Council’s Forward Plan OR


(b) is urgent and subject to the ‘General Exception’ or ‘Special Urgency’ provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.

Signed  Date 11/04/17

3. Mayor

I agree the decision proposed in paragraph above for the reasons set out in paragraphs 3.1 to 3.3 in the attached report.

Signed  Date 11/4/17

Individual Mayoral Decision Proforma Decision Log No: <u>152</u>	 TOWER HAMLETS
Report of: Graham White Acting Corporate Director Governance	Classification: Unrestricted
Appointment of Director to Seahorse Homes Limited	

Is this a Key Decision?	No
Decision Notice Publication Date:	N/A
General Exception or Urgency Notice published?	Not required
Restrictions:	N/A
Reason for seeking an Individual Mayoral Decision	Under Part 3, Article 3.2.2 of the constitution, the mayor has power to appoint officers to external bodies in relation to executive functions.

EXECUTIVE SUMMARY

This report seeks approval to the appointment of Ann Sutcliffe (Interim Divisional Director Property and Major Programmes) as a Director of Seahorse Homes Limited, the council's wholly owned housing company which was established on 10th March 2017. This appointment was previously made by cabinet on 7th of February 2017 when it considered a report to establish a wholly owned company. However the appointment needs to be renewed in order to comply with the notification requirements of the Companies Act 2006. Under the Act, all director appointments must be notified to companies house who maintain a record of company directors.

Full details of the decision sought, including setting out the reasons for the recommendations and/or all the options put forward; other options considered; background information; the comments of the Chief Finance Officer; the concurrent report of the Head of Legal Services; implications for One Tower Hamlets; Risk Assessment; Background Documents; **and other relevant matters are set out in the attached report.**

DECISION

It is agreed that Ann Sutcliffe be appointed Director of Seahorse Homes Limited, the council's wholly owned housing company

APPROVALS

1. (If applicable) Corporate Director proposing the decision or his/her deputy

I approve the attached report and proposed decision above for submission to the Mayor.

Signed  Date 10/4/17

2. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

Signed  Date 11/04/17

3. Monitoring Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

(For Key Decision only – delete as applicable)

I confirm that this decision:-

- (a) has been published in advance on the Council's Forward Plan OR
- (b) is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.

Signed  Date 10/04/17

4. Chief Executive 

I have been consulted on the content of the attached report which includes my comments where necessary.

Signed Date

5. Mayor

I agree the decision proposed in the recommendations above for the reasons set out in paragraph XX in the attached report.

Signed  Date 12/4/17